



PHT Meeting Minutes
March 5, 2026, 8:30-10:30 am

Chinook Meeting Room

Members: Bill Henkel, Jeremy Hiatt, Lindsay Lopes, Julie Merriam, Maureen Pettitt, Lyndie Simmonds, Dean Snider

Community Stakeholders: Chris Baldwin, Kas Church, Sarah Hinman, Monica Negri

Ex-Officio: Peter Browning, Howard Leibrand

Guests: Kelli Baker

Welcome/Steering Update

Monica welcomed the group and provided an overview of the day's agenda. Bill shared updates from the most recent Steering Committee meeting.

Overview of the CHIP Process

Members reviewed the completed Community Health Assessment (CHA) and Kas provided an overview of the Community Health Assessment (CHIP) process. The process overview was part of a larger conversation about next steps for a CHIP. Members recognized the significant time commitment required for the CHIP and brainstormed ways to conduct the process with limited staff support.

Ideas put forth included,

- PHT Steering committee determining the scope and relevant frameworks for the CHIP
- Extending the CHIP process to allow for work to happen at PHT meetings
- Use the PHT meetings to gain additional data by inviting community organizations working with youth to present

Discussion- SCPH staff support of PHT

Members supported a modified meeting schedule recognizing limits to staff capacity. The group proposed several ideas, but ultimately settled on maintaining monthly PHT meetings, but reducing them by 30 minutes to allow for Steering to meet during that time.

Trust members also suggested inviting community organizations to share more about their work during meetings, as relevant to the CHA or CHIP, to continue to advance the work. The idea of a presentation during one monthly meeting (taking in information/learning), followed by a meeting to synthesize and discuss next steps might be a more sustainable model.

BOH Work session

A portion of the Board of Health meeting on March 26th will be dedicated to the work of the PHT. In addition to sharing changes to the PHT meeting structure, the completed Community Health Assessment will be shared with the BOH.

Adjourn

Steering will meet on Monday, March 9th to continue the conversation on next steps for the Trust. The full group will meet again on April 2nd.